

CELEBRATING LIFE

PACKAGE



Thank you for taking the time to enquire about funerals and wakes at Burswood on Swan. We offer an unique setting for your guests with all rooms boasting spectacular views of the Swan River and Perth city skyline.

In this pack you will find information on menus, prices and our terms and conditions. All the packages can be tailored to suit your functions style and requirements. We offer two different size rooms that can accommodate small receptions of 50 guests to a maximum of 300 guests.

Please note Burswood on Swan is a fully catered and licensed venue. We do not allow outside catering or BYO.

COMPLIMENTARY ROOM HIRE

Burswood on Swan can be utilised as one large room or two smaller rooms to suit any size.

Swan Room – This is our main function room including a large bar area and white ceiling silk canopy. Swan Room hire includes access to the lawn for the duration of your event. Up to 200 guests.

Full Venue (Swan + River Room) – By opening up one of the partition walls, we can combine the Swan and River rooms to offer your function more space. Full venue hire includes access to the lawn for the duration of your event. Up to 300 guests.

Lawn - Our lawn area is perfect for outdoor events, It offers one of the best views in Perth. This event space can accommodate all size groups of up to 500 guests. Lawn hire includes access to the Swan Room for use of the bar and toilets.

Staff

Service staff for all functions held at Burswood on Swan are hired out at \$45 per person per hour. Please speak to your Coordinator about how many staff we recommend for your function.

Location

We are located in front of Crown Towers on the waterfront.

1 Camfield Drive, Burswood WA 6100

Proudly located at the Burswood Water Sports Centre

Parking

Burswood on Swan has ample free parking on site. There is also free public parking located along Camfield Drive that patrons are welcome to use.



Menu 1

\$18 per person

Triangle Sandwiches (Mix of Rye & White Bread)

Corned silverside beef, Swiss cheese & fruit chutney
Black forest ham, mustard piccalilli & tomato
Curried egg mayonnaise & cucumber (V)
Smoked salmon, spinach pesto & caper mayonnaise
Chargrilled chicken, avocado & lime
Tuna, mayonnaise, lemon & iceberg lettuce

Hot Savoury

Wild mushroom and red capsicum mini quiche (V)

Gourmet Cookies

Selection of homemade cookies

Beverages

Includes coffee, tea, orange juice & chilled water for the number of people booked

Menu 2

\$21 per person

Triangle Sandwiches (Mix of Rye & White Bread)

Corned silverside beef, Swiss cheese & fruit chutney
Black forest ham, mustard piccalilli & tomato
Curried egg mayonnaise & cucumber (V)
Smoked salmon, spinach pesto & caper mayonnaise
Chargrilled chicken, avocado & lime
Tuna, mayonnaise, lemon & iceberg lettuce

Hot Savouries

Wild mushroom and red capsicum mini quiche (V)
Pork & fennel mini sausage rolls

Sweet Platter

Mini spiced carrot cake

Beverages

Includes coffee, tea, orange juice & chilled water for the number of people booked

Menu 3

\$23 per person

Triangle Sandwiches (Mix of Rye & White Bread)

Corned silverside beef, Swiss cheese & fruit chutney
Black forest ham, mustard piccalilli & tomato
Curried egg mayonnaise & cucumber (V)
Smoked salmon, spinach pesto & caper mayonnaise
Chargrilled chicken, avocado & lime
Tuna, mayonnaise, lemon & iceberg lettuce

Hot Savouries

English spinach and carrot mini quiche (V)
Pork & fennel mini sausage rolls
Chicken & leek mini pies

Sweet Platter

Mini spiced carrot cake
Mini chocolate brownies (GF)

Beverages

Includes coffee, tea, orange juice & chilled water for the number of people booked



Minimum of 30 guests - prices include GST. Menus can be varied to meet specific requirements - please contact us to discuss.

Platters

Accompanying platters can be added to the above menus.

Hot Platters Mixed Savouries

\$79.00 per platter

Beer battered snapper pieces - tartare sauce (50 pieces)
Pork & fennel mini sausage rolls (50 pieces)
English spinach & carrot mini quiche (60 pieces)
Mini beef pies (50 pieces)
Wild mushroom & red capsicum mini quiche (V)

Vegetarian Spring Rolls (50 pieces)

\$72.00 per platter

Cold Platters

\$79.00 per platter

Antipasto Serves (Serves ~25 guests)
Triangle Sandwiches (40 Pieces)
Cheese, Crackers & Nuts (Serves ~25 guests)

Sweet Platters

Seasonal Fruit Platter Serves (Serves 25 guests)

\$75.00 per platter

Assorted Danish Pastries (50 pieces)

\$79.00 per platter

Mini vanilla OR caramel slice (50 pieces)
Assorted Cookies (50 pieces)

Canapes

4 choice menu - \$24 per person

6 choice menu - \$35 per person

8 choice menu - \$46 per person



Vegetarian

Whipped goat cheese & beetroot tartlet, onion jam, baby herbs (V)

Smashed pea, mint & lemon bruschetta, grated pecorino (V)

Wild mushroom & mozzarella arancini, truffle emulsion (V)

Mac & cheese jalapeno bites, green tabasco (V)

Curry puffs, green chilli chutney (V)

Crispy fried vegetable spring roll, nahm jim sauce (V)

Roasted capsicum, zucchini, olive & tomato pizza (V)

Deep fried brie bites, apple shallot sauce (V)

Indian vegetable samosas, mango chutney (V)

Mexican vegetable empanadas, avocado & lime (V)

Seafood

Salt & pepper squid, chilli & honey dipping sauce

Beer battered barramundi pieces, tartare sauce

Panko & sesame fried King prawns, siracha mayonnaise

Baked Ceduna oysters, pancetta & balsamic (GF)

Freshly shucked oysters, lemon & shallot dressing (GF)

Fried smoked salmon & dill rice barrels, lemon sour cream (GF)

Salmon tartare cornets with sweet red onion & crème fraiche

Meat

Crispy fried buttermilk chicken, hot sauce

Greek style lamb koftas, tzatziki & lemon (GF)

Pulled pork croquettes with corn & chipotle

Chilli & cheese pastry dogs, American mustard (V)

Cocktail sausage rolls, smoky BBQ sauce

Teriyaki chicken sushi, soy sauce (GF)

Beef & beer mini pies, smoked tomato relish

Slow cooked lamb arancini, minted yoghurt

Asian duck rillettes, cucumber, spring onion & coriander (GF)

Spanish chorizo, capsicum & Kalamata olive pizza

Dessert

Milk chocolate profiteroles

Orange macarons (GF)

Vanilla & salted caramel bambino gelato cups

Jam donut balls, cinnamon sugar

Torched lemon & passionfruit meringue tartlets

Beverage Packages

prices per person



	Standard	Premium	Deluxe
Three Hours	\$55.00	\$60.00	\$65.00
Four Hours	\$62.00	\$67.00	\$74.00
Five Hours	\$70.00	\$75.00	\$82.00

Standard

Marty's Block Brut Cuvee NV, SA
Hayshed Hill Wines Margaret River -
Pitchfork SSB
Pitchfork Chardonnay
Pitchfork Moscato NV
Pitchfork Pink Rose
Pitchfork Cabernet Merlot
Pitchfork Shiraz
Corona Extra 4.5%
Somersby Apple Sparking Cider 4.5%
Great Northern Super Crisp 3.5%
Swan Draught 4.5%
Pure Blonde Ultra Low Carb Lager 4.2%
Carlton Zero Non Alcoholic
Soft Drinks & Juices

Premium

Riverbank Estate 'On the run bubbles', Caversham, WA
West Cape Howe Wines Mount Barker -
West Cape Howe Sauvignon Blanc
West Cape Howe Chardonnay
West Cape Howe Moscato
West Cape Howe Rose
West Cape Howe Cabernet Merlot
West Cape Howe Shiraz
Corona Extra 4.5%
Gage Roads Single Fin Summer Ale 4.5%
Gage Roads Side Track XPA 3.5%
Gage Roads Hello Sunshine Apple Cider 5%
Pure Blonde Ultra Low Carb Lager 4.2%
Carlton Zero Non Alcoholic
Soft Drinks & Juices

Deluxe

Veuve D' Argent Cuvee Prestige Sparkling, France
Vasse Felix Margaret River WA -
Vasse Felix Filius Chardonnay
Vasse Felix Filius SSB
Vasse Felix Classic Dry Rose
Vasse Felix Filius Shiraz
Vasse Felix Cabernet Sauvignon
Christobel's Moscato
Corona Extra 4.5%
Little Creatures Hazy 3.5%
Colonial Brewing Draught Kolsch 4.8%
Colonial Brewing Bertie Apple Cider 4.6%
Pure Blonde Ultra Low Carb Lager 4.2%
Carlton Zero Non Alcoholic
Soft Drinks & Juice

• All prices are based on a per person costing. Beverages and Prices are subject to market availability and may vary on some items. Consumption Packages are available on request; please speak to your coordinator about terms and conditions

TERMS & CONDITIONS

The Burswood on Swan Team are delighted that you are interested in holding your function at our venue. To ensure your event meets the highest standard please read the following terms & conditions.

1. Bookings will be considered tentative pending receipt of a deposit and will be held without obligation for a period of two weeks. Burswood on Swan reserves the right to cancel an unconfirmed booking without notice and reallocate the date to other enquiries.
2. Confirmation of a booking occurs on receipt of a **\$2,000 deposit payment** and a **completed booking form**. Payment of your deposit is acceptance of these terms & conditions.
3. A part payment of \$2,000 or 20% of your estimated event total (whichever is greater) is required six (6) months prior to your event date. This part payment and deposit will be deducted from your final invoice.
4. Full payment is required seven clear working days prior to your event. Payment by EFT, bank cheque or credit card is required.
5. All payments made with credit cards incur a 1.5% surcharge. Burswood on Swan does not accept American Express or Diners Club.
6. Guaranteed minimum numbers must be received two weeks (14 days) before the function. Final numbers MUST be given 1 week prior to the event. Acceptance of extra numbers is dependent on availability of space and pre-payment. Burswood on Swan can only set the room for the same number of people that has been confirmed for catering. No additional chairs will be put out.
7. Burswood on Swan reserves the right to increase the package prices at any time without prior notification. Regardless of booking date the client is subject to the current year terms & conditions and pricing of when the event occurs
8. Functions held on Public Holidays will incur an additional 15% on the total cost of food and beverages.
9. Cocktail & Canapés terms and conditions: Cocktail receptions held over meal periods (12.00pm-3.00pm or 6.00pm-9.00pm) require a minimum of 6 cocktail items and 1 food station or substantial meal.
10. No food or beverages of any kind will be permitted to be brought in for consumption at the function by the Organiser or the Organisers' guests. Our beverage packages does not include table service. This can be arranged for an additional fee.
11. Function access times. Access times to the venue will be dictated by the Burswood on Swan event coordination team. Please inform your suppliers to contact us directly for access times. Burswood on Swan will do all possible to accommodate special requests regarding access to the rooms. Burswood on Swan reserves the right to enforce a midnight bump out of all items and suppliers. Fees associated to midnight bump out are to be born by the client.
11.a) Functions are required to conclude at 12.00am.
12. At least 2 weeks prior to your function, we require confirmation of final arrangements of menus and beverage requirements. Please advise us of any dietary needs. Burswood on Swan will only provide dietary requirements to guests with medical conditions such as dairy free or gluten free or preferences such as vegetarian or vegan. Dietary requirements such as "low fat" or "low sugar" will not be considered a suitable requirement for a separate meal. Any persons with extensive allergies will be asked and allowed to bring their own food. The Organiser of the function will NOT be charged for this person.
13. Burswood on Swan operates under the principles of the Responsible Service of Alcohol guidelines. The Burswood on Swan staff are instructed not to serve any alcoholic beverages to guests under the age of eighteen (18) years, or guests in a state of intoxication. Burswood on Swan reserves the right to exclude persons, without liability, from an event. Alcohol must be served with a substantial meal. What constitutes a standard meal will be the sole discretion of Burswood on Swan.
14. You will have exclusive use of the room you have booked and a section of the lawn area. Burswood on Swan is located at the Water Sports Centre and parts of the members area, lawn and river may be used for member activities or functions.
15. All suppliers are required to collect all equipment upon the conclusion of your function, in most cases this would be a midnight collection, unless otherwise arranged with Burswood on Swan.
16. Please note that no items are to be nailed, screwed, stapled, or adhered to any surfaces in the venue.
17. No artificial petals, confetti, glitters, rice or other items are to be used on Burswood on Swan's grounds or in the room. Some organic material may be used on the grounds but only with prior permission from the venue management.

TERMS & CONDITIONS CONT...

18. Organisers are financially responsible for any damage sustained to the Burswood on Swan function centre and / or surrounding grounds by the Organiser, Organisers' guests, invitees or other persons attending the function whether in the room or any other part of the Burswood on Swan premises.

19. The Organiser is required to pay a \$500 bond for all bookings. Should the Venue or Equipment be damaged, or guests do not leave by the event finishing time, the Bond will be retained by BOS. Subject to the Hirer's compliance with these T&C, the Bond, minus any expenses or costs deducted by BOS, will be refunded to the Hirer within 7 days after the Event.

20. Burswood on Swan does not accept responsibility for damage or loss of any goods left at Burswood on Swan prior to or after a function.

21. In the event that the venue cannot be made available to the Organiser on the date(s) for which it has been booked for reasons of fire, flood, damage, industrial dispute, or any other reason, the management of Burswood on Swan shall not be liable for any loss, damage or injury whatsoever suffered by the client as the result of the unavailability of the venue.

22. Any function may also require security which will be organised by Burswood on Swan and paid by the Organiser.

23. 18th or 21st Birthday parties will require a \$1,000 bond, paid via bank transfer or credit card. This will be refunded after the event should there be no damage to the property. A minimum of two security guards to be organised by Burswood on Swan and paid by the organiser will also be required. At the discretion of Burswood on Swan, any function may require \$1000 bond and / or security which will be organised by Burswood on Swan and paid by the Organiser.

24. Refund and COVID 19 Policy: If your event is unable to go ahead due to Government mandated restrictions Burswood on Swan will postpone your event to the next available date of your choosing or refund any payments made. If you choose to cancel your event due to personal reasons, no refund will be made.

In the event of a cancellation, Burswood on Swan must be notified in writing. Verbal cancelations will not be accepted.

The following cancellation fees and charges apply:

13 months+	Deposit refunded in full
12 months — 3 months	No refund of deposit or part payment
3 months — 1 month	25% of the estimated total amount payable
1 month — 10 days	75% of the estimated total amount payable
Within 10 days	100% of the estimated total amount payable

25. Burswood on Swan takes no control or liability due to noises, disruptions and/or traffic due to other events and/or business in the surrounding area.

26. Burswood on Swan is a cashless venue.

27. Minimum spends apply for Friday night and weekend bookings as outlined below:

January	Friday \$6,000	Saturday \$8,000
February	Friday \$8,000	Saturday \$10,000
March	Friday \$12,000	Saturday \$15,000
April	Friday \$8,000	Saturday \$10,000
May & June	Friday \$6,000	Saturday \$8,000
July / August	Friday \$4,000	Saturday \$5,000
September	Friday \$6,000	Saturday \$8,000
October	Friday \$12,000	Saturday \$15,000
November	Friday \$12,000	Saturday \$15,000 — The last Saturday in November \$30,000
December	Friday \$25,000	Saturday \$30,000

*All minimum spends can be reviewed depending on the circumstances of the event at time of booking. Please speak to your Coordinator for more information.

Book us in...

Upon receipt of this form and a deposit we will confirm your booking for you.

Date of Function: _____

Company / Client Names: _____

Email Address: _____

Mobile (main contact): _____

Postal Address: _____

Post Code: _____

How did you hear about Burswood on Swan: _____

BOOKING DETAILS

Number of Guests Expected: _____

Venue Hire: Swan River Full Venue Lawn Area

Bond of \$500.00 as per terms & conditions is applicable. Please provide BSB and Account details for refund of bond. BSB: _ _ _ _ _ Account: _____

Expected Start Time: _____

Expected Finish Time: _____

Signed: _____ Date: _____

Name: _____

Please ensure you have read the functions terms and conditions before returning your booking form. You will have exclusive use of your hired area. Burswood on Swan forms part of the Burswood Water Sports Centre and the members bar and members lawn area (located at the North of the venue) may be being used for water sport activities and events. Signing of this form is acceptance of the Burswood on Swan terms and conditions.